Parish Clerk: Rosie Buggins-Allsop
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Minutes of the meeting of Chetton Parish Council held on Wednesday 21st January 2026

Present Councillors Berry, Crawford Clarke, Fox, Tofiluk, and Verney

Shropshire Councillor Hollyhead

1. Apologies
   Councillor Clarke

2. Any declarations of interest
   Councillor Crawford Clarke declared an interest in the 'Local Person Dwelling Request' and will leave the room while that is discussed.

3. Confirmation of minutes of the previous meeting
   The minutes of the previous meeting, having been circulated, were confirmed, and signed as a correct record. Proposed by Councillor Berry and seconded by Councillor Tofiluk.

4. Matters arising from those minutes not appearing under other headings
   There were none.

5. Reports
   a. Chair
      Village Hall Surfacing hoping to start in March with the better weather

      KVS award – we will mark it at the Annual Parish Meeting

   b. Clerk
      The Clerk's report is attached to the end of these minutes.

6. Correspondence
   The Clerk's report details correspondence.

7. Highways
   a. FixMyStreet Issues
      Multiple reports of serious potholes.

Grit bin at top of Millfields Way has been crushed and needs replacing – completed 13th January 2026.

Footbridge on Borle Brook damaged in a storm – Clerk reported to Public Rights of Way team at Shropshire Council.

b. Road Warden Scheme
Clerk sent proposal to Head of Highways and Highways Portfolio holder at Shropshire Council – no response yet.

c. Village Hall Muddy Area
Contractor to start investigative work when weather improves – volunteers requested

d. B4364
Clerk investigated sending letter about speed limits to parishioners using Royal Mail's mail drop service – the cost per house is the same as a 2nd class stamp.

e. The Clerk has been asked to write a letter to Eardington Parish Council about the hedges on Slaughter House Lane needing to be cut back.

8. Planning

a. The following application was discussed.

Reference: **26/00157/DIS** (validated: 16/01/2026)
Address: Former Faintree Garage, Faintree, Bridgnorth, Shropshire, WV16 6RQ
Proposal: Discharge of conditions 4(c) and 4(d) (remediation scheme) on planning application number 10/01765/FUL
Applicant: Fran Wedgbury

https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T8X6NOTDFP700

STATUS UPDATES SINCE LAST MEETING

Reference: **25/04027/DIS** (validated: 28/10/2025) (Part approved: 11/12/2025)
Address: Former Faintree Garage, Faintree, Bridgnorth, Shropshire, WV16 6RQ
Proposal: Discharge of condition 4 (land contamination) on planning permission 10/01765/FUL
Applicant: Fran Wedgbury

View online at: https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=T4NE52TDLOC00

Reference: **25/03727/DIS** (validated: 06/10/2025) (Granted: 09/01/2026)
Address: Lower House Farm, Chetton, Bridgnorth, Shropshire, WV16 6UF
Proposal: Discharge of condition 3 (materials) pursuant of 24/04467/FUL
Applicant: Mr Philip Buggins

View online at: https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=T3KI75TDL7200

Reference: **25/02543/FUL** (validated: 14/08/2025) (Granted: 12/01/2026)
Address: Uplands Cottage, Glazeley, Bridgnorth, Shropshire, WV16 6AB
Proposal: Conversion of outbuilding studio
Applicant: Mr Jason Harte

View online at: http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SZ2L7FTD07U00

b. Local Person Dwelling Request
The Council have been asked to confirm the 'strong local connection' of an applicant to the 'Build Your Own' Affordable Housing Scheme. The documents provided were reviewed, the criteria discussed, and it was decided to provide Shropshire Council with a letter confirming his eligibility. Proposed by Councillor Berry, and seconded by Councillor Fox.

9. Finance

a. Bank reconciliation – statements, cashbook, and bank reconciliation were checked, approved, and signed.

b. Bank account
The new Lloyds bank account is progressing. It should be set up before the end of this financial year.

c. Cheques required:
   i. Lengthsman (December and January) - £550.00 (no.833)
   ii. Clerk salary (December) - £307.88 (no.834)
   iii. Clerk salary (January) - £307.88 (no.835)
   iv. Election 2025 (made out to Post Office Ltd) - £140.00 (no.836)

d. Budget and Precept
Proposed budget for 2025/26 was discussed. It was agreed to request a precept of £7,818 – a decrease from last year. Proposed by Councillor Fox, seconded by Councillor Crawford Clarke.

10. Annual Meeting

The Annual Meeting in May 2026 was discussed, and it was agreed that we ask local people to attend an event to include local talks and a presentation for the Kings Voluntary Award for the Village Hall.

11. Any Parish matters to be placed on the next agenda
There were none.

12. Date of next meeting
Wednesday 18th March 2026

The meeting was declared closed at 21:04.

Chetton Parish Council

Clerk's Report

January 2026

- Clerk has started work on the Internal Audit for 2025/26

- Confirmed meeting dates: 18th March and 20th May
- Proposed meeting dates for the rest of 2026: 15th July, 16th September, and 18th November

Training

- Clerk has continued with completing learning objectives evidence for CiLCA qualification. Objectives submitted so far have been passed. The next training session is tomorrow morning.

Correspondence

- All SALC weekly briefings have been forwarded to Councillors.
- There are now 3 subscribers to the newsletter.